



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

GALLATIN VALLEY YMCA YOUTH SPORTS STAFF

Job Title: **Youth Sports Staff**

Pay Rate: \$9.00/hr

FLSA Status: Part-time Non-Exempt (approx. 6-10 hrs/week)

Start Date: February 2018

Reports to: Sports & Recreation Director

POSITION SUMMARY:

The Youth Sports Staff is responsible for direct leadership within various youth sports programs for the Gallatin Valley YMCA while supporting the Sports & Recreation Director in leading efforts to create an environment for healthy positive child development and strong family relationships. They will provide direct supervision of a group of children aged 6-13 during the sports activities, while providing a quality experience to children and parents focused on YMCA core values: Honesty, Respect, Responsibility, and Caring.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Teach youth flag football and basketball according to general rules of the sport as well as any rules specific to the Gallatin Valley YMCA.
2. Set up the fields and courts to regulations specific to YMCA rules.
3. Assists in developing, organizing and implementing a high quality summer sports camps
4. Supervises a group of children with a creative, fun, and positive attitude.
5. Complete all training deemed necessary by the Gallatin Valley YMCA in order to preform well in this job and receive all certificates necessary for this job.
6. Show up to scheduled games and camp on time and stay throughout the shift unless prior arrangements have been made with the Sports & Recreation Director.
7. Assist/run teen co-ed teen sports tournaments once a month.
8. Adhere to program standards including safety and cleanliness standards.
9. Attends staff meetings and trainings as scheduled.
10. Follows all YMCA policies, rules, regulations and procedures, including emergency and safety procedures. Completes incident and accident reports as necessary.
11. Perform other duties as assigned.

YMCA COMPETENCIES (Leader):

Mission Advancement: Accepts and demonstrates the Y's values. Demonstrates a desire to serve others and fulfill community needs. Recruits volunteers and builds effective, supportive working relationships with them. Supports fund-raising.

Collaboration: Works effectively with people of different backgrounds, abilities, opinions, and perceptions. Builds rapport and relates well to others. Seeks first to understand the other person's point of view, and remains calm in challenging situations. Listens for understanding and meaning; speaks and writes effectively. Takes initiative to assist in developing others.

Operational Effectiveness: Makes sound judgments, and transfers learning from one situation to another. Embraces new approaches and discovers ideas to create a better member experience.

Establishes goals, clarifies tasks, plans work and actively participates in meetings. Follows budgeting policies and procedures, and reports all financial irregularities immediately. Strives to meet or exceed goals and deliver a high-value experience for members.

Personal Growth: Pursues self-development that enhances job performance. Demonstrates an openness to change, and seeks opportunities in the change process. Accurately assesses personal feelings, strengths and limitations and how they impact relationships. Has the functional and technical knowledge and skills required to perform well; uses best practices and demonstrates up-to-date knowledge and skills in technology.

QUALIFICATIONS:

1. Knowledge and experience participating and/or officiating flag football and basketball games.
2. Background and experience in sports, physical education, and/or exercise science.
3. Create positive interactions and relationships with youth, families, and coaches; create an environment of active listening, strong understanding of cultural competency, diversity and inclusion.
4. Ability to create curriculum and trainings that facilitate age appropriate skills for the youth participating.
5. Must be able to demonstrate the ability to control all aspects of a flag football, a basketball game, and a sports tournament.
6. Must be in reasonably good physical condition and able to work extended periods of time on his/ her feet.
7. At least 18 years of age.
8. CPR, First Aid, AED certifications and Child Abuse Prevention training within 30 days of hire date.
9. Must be able to pass a Criminal Background Check.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to stand; run; walk; use hands to finger, handle, or feel objects, tools, or control; reach with hands and arms; and taste or smell. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, crawl, and talk or hear.

The employee must occasionally lift and/or move up to 100 lbs.

Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

SCHEDULE:

Must be able to work a combination of weekdays/nights, weekends and some holidays.

TO APPLY:

E-mail a resume and cover letter to the Sports & Recreation Director at sportsdir@gallatinvalleymca.org or drop off an employment application to the YMCA at 3673 Love Ln Bozeman, MT 59718.