

MEMBERSHIP AND FACILITY POLICIES, GUIDELINES, and OUR CODE OF CONDUCT

The Gallatin Valley YMCA is committed to providing a safe and welcoming environment for all. To promote safety and comfort, we ask all persons to act appropriately at all time when in our facilities, on our property or participating in our programs.

YOUR MEMBERSHIP

When you join the Y, you join a community who is dedicated to youth development, healthy living, and social responsibility. Whether you are interested in being fit, making friends, supporting your community or all three, the Y can help you reach your goals. Our staff is committed to providing you and your family with classes, programs and activities designed to help you learn, grow and thrive.

COMMITMENT TO INCLUSION

We work to ensure that everyone, regardless of ability, age, cultural background, ethnicity, faith, gender, gender identity, ideology, income, national origin, race or sexual orientation has the opportunity to reach their full potential with dignity.

TYPES OF MEMBERSHIPS

FAMILY MEMBERSHIP

For a maximum of three adults over the age of 18 and their dependents currently claimed on their income tax statements. The Gallatin Valley YMCA has the right to confirm family membership status.

ADULT MEMBERSHIP

For one individual between the age of 18 and 64 years old.

SENIOR MEMBERSHIP

Available to anyone over the age of 65.

DUAL MEMBERSHIP

For two individuals independent of age. If one person cancels their membership, both members will be inactive.

SENIOR DUAL MEMBERSHIP

For two individuals who are over the age of 65. If one person cancels their membership, both members will be inactive.

YOUTH MEMBERSHIP

For one individual between the age of 0 and 17. There is no joining fee for this membership. A legal guardian must sign the membership agreement and waiver. Please note: a guardian must accompany children under the age of 12.

MILITARY FAMILY MEMBERSHIP

Available if one member of family is currently active in the US Military. Ask about discount offered for an adult or dual membership. A current military ID must be presented.

GUEST PASSES

We encourage you to introduce your friends and family to the YMCA. As a member you will receive up to 10 FREE guest passes per year per membership. Members must

accompany guest. Guests do not receive member pricing on programs. Youth memberships are not eligible to receive guest passes.

DAY PASS

Visiting for the day? For just \$10 purchase a day pass and enjoy all the Y can offer for 24 hours. Youth (under 18) can accompany a day pass user for FREE! A visitor does not receive membership discounts on programs.

NATIONWIDE MEMBERSHIP

- ▶ When you join our YMCA, you become part of a national movement of 22 million members in more than 2,700 YMCAs. If you plan to visit another YMCA, it is always a good to call that YMCA about their visiting member policies.
- ▶ If you are visiting the Gallatin Valley as a YMCA member, you will have access to our facility with a current ID and member verification. Visiting members will not receive program discounts. Nationwide Members who are visiting for a period greater than 28 days must transfer their membership affiliation from their Home Y to the Gallatin Valley YMCA.

MEMBERSHIP UPGRADE

Current program membership holders who upgrade to a facility membership will receive a 10% discount on their first month's payment. Their program membership will be discontinued and replaced with their new YMCA facility membership. Facility memberships who would like to upgrade to a

different membership need only pay the difference of the joining fee.

MEMBER PROGRAM DISCOUNT

To receive a program member discount, participant must be a current member for the duration of the program. If membership is canceled prior to program start or during program, cost will be prorated to reflect the non-member fee for the program.

BACKGROUND CHECK

All members (18+) of the YMCA must present a valid ID and will be screened using the violent and sexual offender registry. The Y reserves the right to perform background checks on its members and guests and to deny access to any person or guest for the overall safety of the Y.

JOINING FEES

Joining fees are due at the time of member registration. The joining fee will be required again if membership has been canceled. Financial assistance is not available to cover joining fees. Joining fees are not refundable or transferable.

DONATIONS

Charitable donations to the Gallatin Valley YMCA are tax-deductible up to the extent allowed by law. Because the Y provides services in exchange for membership dues, membership dues do not qualify as a charitable contribution and are not tax-deductible.

FACILITY HOURS

Monday- Friday	5:30 am – 9 pm
Saturday	6 am – 8 pm
Sunday	12 pm – 6pm

CLOSED on New Year's Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day. *Hours are subject to change during federal or local holidays as well as for special events.

YOUR ACCOUNT

It is important that your account be kept current. Please inform us of any changes. Changes concerning automatic payments must be written and submitted at least 5 days before payment is drafted.

FEE SCHEDULE

Monthly membership payments will be drafted on the same day you joined on and on the same day the following month indefinitely.

PROGRAM REGISTRATION

There are two ways to register for Y programs: online at www.gallatinvalleymca.org or in person at our front welcome desk. Keep in mind that there are registration deadlines for most of our programs.

PAYMENT PLANS

To better serve you, payment plans can be set up automatically for summer camps and by contacting the front welcome desk for all other programs or activities.

PROGRAM CANCELTION POLICY

To receive a 75% credit or refund, a written notice of cancellation must be submitted at least 72-hours prior to program beginning. Any cancelation made with less than 72-hour notice will not receive a refund or a credit. You can email your cancellation to:

info@gallatinvalleymca.org

CAMP CANCELTION POLICY

To receive a credit or refund, a written notice of cancellation must be submitted 2-weeks prior to the camp beginning. The credit or refund does not include the nonrefundable or transferable camp deposit. Any cancelation made with less than a 2-week notice will not receive a refund or a credit. You can email your cancellation to:

info@gallatinvalleymca.org

CAMP/PROGRAM CANCELED

If the YMCA has to cancel a camp/program, you will receive a full refund if another similar option is not made available.

MISSED CLASSES OR LESSONS

Class attendance is the responsibility of each YMCA participant. Credits or make-ups will not be issued unless the YMCA cancels a class or program.

FACILITY ENTRY

Everyone entering the facility must check in with a valid YMCA key card. Having knowledge of who is in the building and at what time allows us

to ensure a secure environment. Membership privileges and cards are not transferable. An account photo is required for all memberships.

LOST OR DAMAGED KEYCARD

A replacement key card is just \$5. Forgot your keycard? Just ask the front desk to check you in.

MEMBERSHIP CANCELTION POLICY

Membership is renewed indefinitely until a 30-day written notice of cancellation is provided. Your membership will expire 30 days after your last draft. Membership fees are not refundable or transferable. Send cancellations to:
info@gallatinvalleymca.org

FREEZING MEMBERSHIPS

Going on vacation? You can freeze your membership for \$10 a month indefinitely or until you reactive your membership. A frozen membership won't receive membership benefits but when the membership is reactivated you won't be charged the joining fee. A membership can be frozen without charge, when a doctor's note is provided. With a doctor's note membership is frozen for at least one month and will be reevaluated after three months of inactivity. Freezing membership is only available for succeeding months.

PAYMENTS

Can be made by Bank Draft or by Credit Card. We accept Visa, MasterCard, or AMEX. Cash or checks are accepted at facility

before automatic draft or payment is scheduled.

COMMUNICATIONS

There are many ways that we communicate with our members, including the following: website, text message system, e-mail, direct mail, Facebook, Twitter, and comment cards. Make sure you've agreed to receive notifications on your online account to stay informed!

TOWELS

We encourage members and guests to bring their own towels. But, if you forgot we have towels to rent for \$1.

INSUFFICIENT FUNDS

A \$30 service fee is attached to all returned checks or other insufficient payments. If account is not current membership access may be denied.

CELL PHONES AND CAMERAS

Phone calls should be made only in designated areas, and the use of electronics should not disrupt others. Be respectful of the privacy of others, when using a camera or recording device. No photos or recording in locker rooms.

DRUG, TOBACCO AND ALCOHOL FREE

The use of illegal and recreational drugs, tobacco and alcohol on YMCA grounds is prohibited. Members should refrain from coming to the Y facilities if they are under the influence.

SAFETY

To promote safety and comfort for all, we ask individuals to act appropriately and to model the Y core values of caring, honesty, respect and responsibility at all times when they are in the YMCA facilities or participating in YMCA programs.

AGE GUIDELINES



BUILDING

9- 12 direct supervision
12 -15 limited access
16 and up full access



GROUP FITNESS

Are noted with class descriptions



HEALTH & FITNESS

9-12 direct supervision
12- 15 direct supervision or full access with Iron Teen Program completed
16 and up full access



CHILD WATCH

8 weeks – 9 years

Direct Supervision: guardian must be within arm's length at all times, or child must be enrolled in a supervised Y program.

Children participating in YMCA supervised programs do not need parent or guardian to stay unless asked to by program staff.

WIRELESS INTERNET (Y-FI)

We are pleased to offer our members free wireless Internet access. On your wireless device, connect with YMCA Guest. When prompted enter the password 123GoYMCA!

COMPUTER POLICY

Members have access to six desktop computers in the intergenerational room. Please surf safely, don't change settings, don't save files, no food or drink around computers,

respect others and limit time to 30 minutes when members are waiting.

LOST AND FOUND

Items that are found on YMCA premises and turned in are kept at the front welcome desk. Items unclaimed for more than 30 days will be donated to charity.

MEMBERS FIRST

The Gallatin Valley YMCA facility will first be reserved for members, nationwide YMCA members, member guests, and then YMCA employees.

PHOTOGRAPH AND TALENT RELEASE

The YMCA may photograph and record activities involving YMCA members and program participants for documentation or promotion. Through the membership agreement, members release the YMCA to use any photos or videos of them, and understand that we do not compensate for these images.

PARKING

Members are welcome to park in the lot north of our facility. Please no overnight parking and respect our valued neighbors; The Commons. Please note the noticed area in front of the YMCA is for pick-up and drop-off ONLY. Vehicles cannot be left unattended. Buses will use this area for drop-off.

CORPORATE MEMBERSHIPS

Partner with the YMCA to provide employee wellness. When businesses agree to payroll deduct their employees' monthly

membership fees, the Y can offer a healthy savings. Contact the membership director for more information.

MEDICAL EMERGENCY

All YMCA Staff are CPR, First-Aid and AED (automatic external defibrillator) trained and certified. AEDs are available and conveniently located on both the first and second floor. Please call 911, or see a staff member if someone needs assistance.

CHILD WATCH

For member's children between the ages of 8 weeks to 9 years old while a legal guardian remains at the Y facility. \$4 per hour per child. Or a member can purchase a 10-hour punch card for \$20.

Mon-Thur	8:15-11:45 & 4-7:30
Fri	8:15-12:30pm
Sat	7:45-10am
Sun	No Child Watch
*hours subject to change	

Please review all child watch rules and regulations.

CHILD ABUSE PREVENTION POLICY

The Gallatin Valley YMCA is mandated by state law to report any suspected case of child abuse or neglect to the appropriate authorities for investigation.

BIRTHDAY PARTIES

Leave the planning and clean up to us while birthday party friends have tons of fun. Birthday parties can be reserved at our front welcome desk. There are 3 times available on Saturday and 3 on Sunday. Parties

accommodate up to 15 friends including birthday child. Please review all rules and regulation for birthday parties.

Member \$150

Non-Member \$215

To receive member pricing, parent or guardian must have current YMCA membership at time of registration and during time of party. Birthday parties include 2-hours supervised program activities, cake and a Birthday shirt!

CONFERENCE ROOM RENTAL

For the use of any non-profit organization that serves the Gallatin Valley. Utilize the conference room up to 2 times per year at no charge, there after the charge is \$25 per hour. Room comfortably seats 16-20 people. Reserve the room at the front welcome desk.

VOLUNTEER OPPORTUNITIES

When you volunteer at the Y, you take an active role in bringing about meaningful, enduring change in your own neighborhood. No matter what your special talents, interests, or schedule, you can impact the lives of others. Fill out a volunteer application at the front welcome desk.

FINANCIAL ASSISTANCE

- ▶ Financial assistance is made possible by generous support of members, individuals, foundations, and businesses. We strive not to turn anyone away due to their inability to pay.
- ▶ Financial assistance applications are available at the front welcome desk.

► Please allow up to 5 days to process completed applications. Applications are current for one year from date awarded. There is a \$10 processing fee per application. The processing fee is credited towards the cost of program, camp, or membership. Each department: camp, sports, fitness, or membership can only approve their department's financial assistance amount awarded. An awarded amount is not carried through all departments.

SOLICITATION

To ensure the comfort of our members, the Y does not allow solicitation of outside business or services in our facility or program areas, except when there is an approved partnership.

POLITICS

The Y does not endorse any political party or ballot initiatives and therefore no news broadcast stations will be televised at our facility unless there is a major world event. Please be respectful of all political viewpoints.

BREASTFEEDING POLICY

The Y supports nursing mothers. Mothers are welcome to nurse their children in any area, which are open to the public at the Y. We are happy to provide a private nursing room for mothers.

ELEVATOR

In order to meet ADA (American Disabilities Act) compliance we

provide access to our second floor by elevator. The elevator is not a toy; please don't use it as such.

COFFEE AREA

Pay as you go. Enjoy a cup of coffee and meet a new friend. If you take the last drop let a staff member know. Please leave area as clean as you found it.

LOCKER ROOMS

Please use the locker room that you associate with. There are private changing rooms available for anyone who would like to use them. Please be respectful of children present in locker rooms.

WELLNESS/FITNESS AREA

ETIQUETTE & POLICIES

- Wipe down equipment after use. Spray towel not machine
- Do not drop weights
- No throwing medicine balls against the wall
- Be aware of surroundings
- Clean off bars and return weights and equipment when finished
- Refrain from using excess amount of perfume/cologne
- Water and sports drinks are to be in enclosed containers
- Do not use chalk
- No horseplay or undesirable language
- Music must be played through headphones
- Be safe and courteous
- Share the equipment. If someone is waiting keep cardio session to 30min

- **Wear clean appropriate exercise attire with midriff covered and clean athletic shoes**

VIOLATIONS

Anyone who feels that the Code of Conduct is being violated should immediately report the behavior to YMCA staff. Our staff is eager to be of assistance.

LOCKERS

All lockers are for day use only. Please use your own personal lock and remove it at the end of your visit. You can rent a lock for \$1 a day. The YMCA is not responsible for any lost or stolen property. Any locks left overnight will be removed and discarded.

WEAPONS AND FIREARMS

The Gallatin Valley YMCA prohibits the wearing, transporting, storage, presence or use of dangerous weapons on YMCA property, regardless of whether or not the person is licensed to carry the weapon.

FACILITY MAINTENANCE AND UPGRADE CLOSINGS

The Y does not provide refunds or credits due to occasional building upgrades or specific facility area closings.

INSURANCE COVERAGE

They Gallatin Valley YMCA does not provide insurance for injuries sustained during YMCA activities. Member and guest use of facilities and participation is at their own risk.

PICKING UP AND DROPPING OFF

Guardians must check in at the front welcome desk when picking up or dropping off child for a program or activity.

HAVE SUGGESTIONS?

We welcome your feedback, participation, suggestions, and questions. If you observe an unsafe condition or practice, please notify a staff person immediately. If you wish to remain anonymous please fill out a comment card.