



MEMBERSHIP AND FACILITY POLICIES, GUIDELINES, and OUR CODE OF CONDUCT

The YMCA is committed to providing a safe and welcoming environment for all. To promote safety and comfort, the YMCA asks all persons to act appropriately at all times when in our facilities, on our property or participating in our programs.

We expect persons using the YMCA to act maturely, to behave responsibly, and to respect the rights and dignity of others. The actions listed below, which are not intended to be an all-inclusive list of behaviors, are considered inappropriate and are prohibited in our facilities or programs:

- Using or possessing alcohol or illegal drugs on YMCA property, in YMCA vehicles or facilities, or at YMCA-sponsored programs
- Smoking on YMCA property – All YMCA buildings and grounds are smoke and tobacco product-free environments. This includes vaping and e-cigarettes.
- Carrying or concealing a weapon or any device or object that may be used as a weapon
- Harassment or intimidation by words, gestures, body language, or any type of menacing behavior
- Physical contact with another person in an angry, aggressive, or threatening way
- Verbally abusive behavior, including profanity, angry language, swearing, name-calling, or shouting
- Sexually explicit conversation or behavior; any sexual contact with another person
- Inappropriate, immodest, or sexually revealing attire
- Theft or behavior that results in the destruction or loss of property
- Loitering within facilities or on the grounds of the YMCA after being requested to depart the YMCA's property
- Use of social networking websites in a manner that is contrary to the YMCA's mission, is detrimental to the community or is in violation of the law.

In addition, the YMCA reserves the right to deny access or membership to any person who has been accused or convicted of any crime involving sexual abuse, is or has been a registered violent or sex offender, has ever been convicted of any offense related to the sale, possession and/or transportation of illegal drugs, or is currently under the influence of illegal or dangerous drugs or chemicals, narcotics, or intoxicating beverages.

Anyone who feels that this Code of Conduct is being violated should immediately report the behavior to a staff person on duty. YMCA staff members are eager to be of assistance.

Suspension or termination of YMCA membership may result from a violation of this Code of Conduct. While an incident is being investigated, the membership of the person(s) accused of violating this Code of Conduct may be temporarily suspended pending a final decision.

YOUR MEMBERSHIP

When you join the Y, you join a community dedicated to youth development, healthy living, and social responsibility. Whether you are interested in being fit, making friends, supporting your community, or all three, the Y can help you reach your goals. Our staff is committed to providing you and your family with classes, programs and activities designed to help you learn, grow and feel connected.

COMMITMENT TO INCLUSION

We work to ensure that everyone, regardless of ability, age, cultural background, ethnicity, faith, gender, gender identity, ideology, income, national origin, race or sexual orientation has the opportunity to reach their full potential with dignity. Everyone is welcome at the YMCA.

TYPES OF MEMBERSHIPS

FAMILY MEMBERSHIP

For a maximum of three adults over the age of 18 living in same household and their dependents currently claimed on their income tax statements. The Gallatin Valley YMCA has the right to confirm family membership status.

ADULT MEMBERSHIP

For one individual between the age of 18 and 64 years old.

SENIOR MEMBERSHIP

Available to anyone over the age of 65.

DUAL MEMBERSHIP

For two individuals independent of age. If one person cancels their membership, both members will be inactive.

SENIOR DUAL MEMBERSHIP

For two individuals who are over the age of 65. If one person cancels their membership, both members will be inactive.

YOUTH MEMBERSHIP

For one individual between the age of 0 and 17. There is no joining fee for this membership. A legal guardian must sign the membership agreement and waiver. Please note: a guardian must accompany children under the age of 12 while in facility.

MILITARY FAMILY MEMBERSHIP

Available if one member of family is currently active in the US Military. Ask about discount offered for an adult or dual membership. A current military ID must be presented.

GUEST PASSES

We encourage you to introduce your friends and family to the YMCA. As a member you will receive up to 10 FREE guest passes per year per membership. Members must accompany guest. Guests do not receive member pricing on programs. Youth and insurance memberships are not eligible to receive guest passes. Member guest passes can only be used up to 3 times per individual. Once you have been a guest with us 3 times we would love to welcome you as a member.

DAY PASS

Visiting for the day? For just \$10 purchase a day pass and enjoy all the Y can offer for 24 hours. Youth (under 18) can accompany a day pass user for FREE! A visitor does not receive membership discounts on programs.

NATIONWIDE MEMBERSHIP

When you join our YMCA, you become part of a national movement of 22 million members in more than 2,700 YMCAs. If you plan to visit another YMCA, it is always good to call that YMCA about their visiting member policies.

If you are visiting the Gallatin Valley as a YMCA member, you will have access to our facility with a current ID and member verification. Visiting members will not receive program discounts. Nationwide Members who are visiting for a period greater than 28 days must transfer their membership affiliation from their Home Y to the Gallatin Valley YMCA.

MEMBERSHIP CANCELLATION POLICY

Membership is renewed indefinitely until a 30-day written notice of cancellation is provided. Your membership will expire 30 days after your last draft. Membership fees are not refundable or transferable. Send cancellations to:

info@gallatinvalleymca.org

MEMBERSHIP UPGRADE

Facility members who would like to upgrade to a different membership need only pay the difference of the joining fee.

CORPORATE MEMBERSHIPS

Corporations may partner with the YMCA to provide employee wellness. When businesses agree to payroll deduct their employees' monthly membership fees, the Y can offer a healthy savings. Contact the Membership Director for more information.

MEMBER PROGRAM DISCOUNT

To receive a member pricing on programs participants must be a current member for the duration of the program. If membership is canceled prior to program start or during program, cost will be prorated to reflect the non-member fee for the program.

BACKGROUND CHECK

All members, potential members, and guests (18+) of the YMCA must present a valid ID and will be screened using the violent and sexual offender registry. The Y reserves the right to perform recurring background checks on members, potential members, and guests and to deny access to any person for the overall safety of the Y. It is the responsibility of the restricted party to pursue reinstatement through state legal channels and to follow up with the membership director with any corrected information should they wish to be reevaluated.

JOINING FEES

Joining fees are due at the time of member registration. The joining fee will be required again if membership

has been canceled. Financial assistance is not available to cover joining fees. Joining fees are not refundable or transferable.

DONATIONS

Charitable donations to the Gallatin Valley YMCA are tax-deductible up to the extent allowed by law. Because the Y provides services in exchange for membership dues, membership dues do not qualify as a charitable contribution and are not tax-deductible.

FACILITY HOURS*

Monday- Friday	5:30 am – 9 pm
Saturday	6 am – 8 pm
Sunday	12 pm – 6pm

CLOSED on New Year’s Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

*Hours are subject to change during federal or local holidays as well as for special events.

YOUR ACCOUNT

It is important that your account be kept current. Please inform us of any changes. Modifications concerning automatic payments must be written and submitted at least 5 days before payment is drafted.

FEE SCHEDULE

Monthly membership payment drafts will begin the same day you join and on the same day of subsequent months indefinitely.

PROGRAM REGISTRATION

There are two ways to register for Y programs: online at www.gallatinvalleymca.org or in person at our front welcome desk. Keep in mind that there are registration deadlines for most of our programs. We cannot accept registration over the phone.

PAYMENT PLANS

To better serve you, payment plans can be set up automatically for summer camps. Please contact the YMCA administrative office for all other programs or activities.

PROGRAM CANCELLATION POLICY

To receive a 75% credit or refund, a written notice of cancellation must be submitted at least 72 hours prior to the beginning of the program. Any cancellation made with less than a 72-hour notice will not receive a refund or a credit. You can email your cancellation to: info@gallatinvalleymca.org

CAMP CANCELLATION POLICY

To receive a credit or refund, a written notice of cancellation must be submitted 2-weeks prior to the camp beginning. The credit or refund does not include the nonrefundable or transferable camp deposit. Any cancellation made with less than a 2-week notice will not receive a refund or a credit. You may email your cancellation to: info@gallatinvalleymca.org

CAMP/PROGRAM CANCELLED

If the YMCA has to cancel a camp/program, you will receive a full refund if another similar option is not made available.

MISSED CLASSES OR LESSONS

Class attendance is the responsibility of each YMCA participant. Credits or make-ups will not be issued unless the YMCA cancels a class or program.

FACILITY ENTRY

Everyone entering the facility must check in with a valid YMCA key card. Having knowledge of who is in the building at all times allows us to ensure a secure environment. Membership privileges and cards are nontransferable. An account photo is required for all memberships.

LOST OR DAMAGED KEY CARD

A replacement key card is just \$5. Forgot your key card? Just ask the front desk to check you in.

FREEZING MEMBERSHIPS

Going on vacation? You can freeze your membership for \$10 a month indefinitely or until you reactivate your membership. A frozen membership will not receive membership benefits, but when the membership is reactivated you won't be charged the joining fee. A membership can be frozen without charge when a doctor's note is provided. With a doctor's note, membership is frozen for at least one month and will be reevaluated after three months of inactivity.

Freezing a membership is only available for succeeding months.

PAYMENTS

Payments may be made by bank draft or debit/credit card. We accept Visa, MasterCard, and AMEX. Cash or check are accepted at our facility before automatic draft or payment is scheduled.

COMMUNICATIONS

There are many ways that we communicate with our members, including the following: website, text message system, e-mail, direct mail, Facebook, Twitter, and comment cards. Make sure you've agreed to receive notifications on your online account to stay informed!

TOWELS

We encourage members and guests to bring their own towels, but if you forget, we have towels to rent for \$1 at the front welcome desk.

INSUFFICIENT FUNDS

A \$30 service fee is attached to all returned checks or other insufficient payments. If account is not current membership access may be denied.

CELL PHONES AND CAMERAS

Phone calls should be made only in designated areas, and the use of electronics should not disrupt others. Be respectful of the privacy of others when using a camera or recording device. No photography or recording in locker rooms is allowed.

DRUG, TOBACCO AND ALCOHOL FREE

The use of illegal and recreational drugs, tobacco and alcohol on YMCA grounds is prohibited. Members should refrain from coming to the Y's facilities if they are under the influence.

SAFETY

To promote safety and comfort for all, we ask individuals to act appropriately and to model the Y core values of caring, honesty, respect and responsibility at all times when they are in the YMCA facilities or participating in YMCA programs.

AGE GUIDELINES



BUILDING

9- 11 direct supervision
12 -15 limited access
16 and up full access



GROUP FITNESS

Noted with class descriptions



HEALTH & FITNESS

9-11 direct supervision
12-15 direct supervision or full access with Iron Teen Program completed
16 and up full access



CHILD WATCH

8 weeks – 9 years

Direct Supervision: guardian must be within arm's length at all times, or child must be enrolled in a supervised Y program.

Group Fitness: 12-15 year olds can attend any group exercise class that does not include moving free weights around.

Children participating in YMCA supervised programs do not need a parent or guardian to stay unless asked to by program staff.

IRON TEEN CERTIFICATION

A 45 minute long course for ages 12-15 a group up to five. The course

will review the YMCA core values, gym etiquette and rules along with a detailed orientation of how to properly use the fitness equipment. Once completed eligible members will receive a key card for entry.

WIRELESS INTERNET (Y-FI)

We are pleased to offer free wireless Internet access. On your wireless device, connect with YMCA Guest. When prompted enter the password 123GoYMCA!

COMPUTER POLICY

Members have access to six desktop computers in the intergenerational room. Please surf safely, don't change settings, don't save files, no food or drink around computers, no printing, respect others and limit time to 30 minutes when members are waiting.

LOST AND FOUND

Items that are found on YMCA premises and turned in are kept at the front welcome desk. Items unclaimed for more than 30 days will be donated to charity.

MEMBERS FIRST

The Gallatin Valley YMCA facility will first be reserved for members, nationwide YMCA members, member guests, and then YMCA employees.

PHOTOGRAPH & TALENT RELEASE

The YMCA may photograph and record activities involving YMCA members and program participants for documentation or promotion. Through the membership agreement,

members release the YMCA to use any photos or videos of them, and understand that we do not compensate for these images.

PARKING

Members are welcome to park in the lot north of our facility. Please no overnight parking and respect our valued neighbors, The Commons. Please note the area in front of the YMCA is for pick-up and drop-off ONLY. Vehicles may not be left unattended. Buses will use this area for drop-off.

INCLEMENT WEATHER POLICY

The YMCA makes every effort possible to keep the Y and its programs running during periods of inclement weather. Closing decisions are based on weather alerts, rad and school closings, and the ability of YMCA staff to get to and from the Y and operate the facility safely. In case of closing or early closing, the YMCA will post this information on our website and other social media outlets. When weather is questionable, it's best to call ahead.

FACILITY POWER OUTAGE

It is the YMCA's policy to suspend facility activities if power is out for a period of 15 minutes or more without signs of restoration. During an outage, we request that all members comply with staff requests to stop their workouts for their safety and others.

MEDICAL EMERGENCY

All YMCA Staff are CPR, First-Aid and AED (automated external defibrillator) trained and certified. AEDs are available and conveniently located on both the first and second floor. Please call 911 or see a staff member if someone needs assistance. All cases of accident, injury or unusual incidents should be reported to YMCA staff.

CHILD WATCH

For member's children between the ages of 8 weeks to 9 years old while a legal guardian remains at the Y facility. Cost is \$4 per hour per child, or a member may purchase a 10-hour punch card for \$20.

Mon-Thur	8:15-12:30 & 4-7:30
Fri	8:15-12:30pm
Sat	7:45-10am
Sun	No Child Watch
*hours subject to change	

Please review all Child Watch rules and regulations.

CHILD ABUSE PREVENTION POLICY

The Gallatin Valley YMCA is mandated by state law to report any suspected case of child abuse or neglect to the appropriate authorities for investigation.

BIRTHDAY PARTIES

Leave the planning and clean-up to us while birthday party friends have tons of fun. Birthday parties can be reserved at our front welcome desk. There are three times available on Saturday and three on Sunday. Parties can accommodate up to 15 friends including the birthday child.

Please review all rules and regulation for birthday parties.

Member: \$150

Non-Member: \$215

To receive member pricing, at least one parent or guardian must have a current YMCA membership at time of registration and during time of party. Birthday parties include 2-hour supervised program activities, cake and a birthday shirt!

CONFERENCE ROOM RENTAL

Available for the use of community and non-profit organizations that serve the Gallatin Valley. The conference room is not intended for commercial activities such as selling items, gathering names for future mailings, or for educational seminars by commercial companies. Non-profit organizations may utilize the conference room up to two times per year at no charge; thereafter the charge is \$25 per hour. The room comfortably seats 16-20 people. You may reserve the room at the front welcome desk.

VOLUNTEER OPPORTUNITIES

When you volunteer at the Y, you take an active role in bringing about meaningful, enduring change in your own neighborhood. No matter what your special talents, interests, or schedule, you can impact the lives of others. Fill out a volunteer application at the front welcome desk.

FINANCIAL ASSISTANCE

Financial assistance is made possible by the generous support of members, individuals, foundations,

and businesses. We strive not to turn anyone away due to their inability to pay.

Financial assistance applications are available at the front welcome desk. Please allow up to 5 days to process completed applications.

Applications are current for one year from date awarded. There is a \$10 processing fee per application. The processing fee is credited towards the cost of program, camp, or membership. Each department (camp, sports, fitness, or membership) solely approves their department's financial assistance amount awarded. An awarded amount is not carried through all departments.

SOLICITATION

To ensure the comfort of our members, the Y does not allow solicitation of outside business or services in our facility or program areas, except when there is an approved partnership.

POLITICS

The Y does not endorse any political party or ballot initiatives. Therefore, no news broadcast stations will be televised at our facility unless there is a major world event. Please be respectful of all political viewpoints.

BREASTFEEDING POLICY

The Y supports nursing mothers. Mothers are welcome to nurse their children in any area, which are open to the public at the Y. We are happy

to provide a private nursing room for mothers.

ELEVATOR

In order to meet ADA (American Disabilities Act) compliance, we provide access to our second floor by elevator. The elevator is not a toy; please do not use it as such.

COFFEE AREA

Pay as you go. Enjoy a cup of coffee and meet a new friend. If you take the last drop, let a staff member know. Please leave the area as clean as you found it.

LOCKER ROOMS

Please use the locker room that you associate with. There are private changing rooms available for anyone who would like to use them. Please be respectful of children present in locker rooms.

HOLISTIC HEALTH

Individual or group training is reserved for YMCA certified staff. Members or guest of the YMCA are not authorized to train using our facilities and equipment.

WELLNESS/FITNESS AREA ETIQUETTE & POLICIES

The following policies regarding the use of the fitness center are geared towards keeping everyone safe and ensuring a clean, accessible, and healthy atmosphere for all members and guests.

- Wipe down equipment after use. Spray the towel you are using, not the machine.

- Do not drop weights.
- No throwing medicine balls against the wall.
- Be aware of your surroundings.
- Clean off bars and return weights and equipment when finished.
- Refrain from using an excess amount of perfume/cologne.
- Water and sports drinks are to be in enclosed containers.
- Do not use chalk.
- No horseplay or undesirable language.
- Music must be played through headphones.
- Be safe and courteous.
- Share the equipment. If someone is waiting, keep cardio session to 30min.
- Wear clean, appropriate exercise attire with midriff covered and dirt-free, athletic shoes.
- Report equipment malfunctions and injuries to staff.
- Ask YMCA staff to change channels or adjust TVs and/or music.
- Store personal items in the locker room or in the available lockers.

FITNESS ORIENTATIONS

It is recommended that all members participate in an equipment orientation. This is a FREE benefit including with your membership. Set up a time with the Wellness Coach upstairs.

VIOLATIONS

Anyone who feels that the Code of Conduct is being violated should immediately report the behavior to a YMCA staff member. We are eager to be of assistance.

LOCKERS

All lockers are for day use only. Please use your own personal lock and remove it at the end of your visit. You can rent a lock for \$1/ day. The YMCA is not responsible for any lost or stolen property. Any locks left overnight will be removed and discarded.

WEAPONS AND FIREARMS

The Gallatin Valley YMCA prohibits the wearing, transporting, storage, presence or use of dangerous weapons on YMCA property, regardless of whether or not the person is licensed to carry the weapon.

FACILITY MAINTENANCE AND UPGRADE CLOSINGS

The Y does not provide refunds or credits due to occasional building upgrades or specific facility area closings.

INSURANCE COVERAGE

The Gallatin Valley YMCA does not provide insurance for injuries sustained during YMCA activities. Member and guest use of facilities or participation in Y-affiliated activities are done at one's own risk.

PICKING UP AND DROPPING OFF

Guardians must check in at the front welcome desk when picking up or dropping off their child(ren) for a program or activity.

HAVE SUGGESTIONS?

We welcome your feedback, participation, suggestions, and questions. If you observe an unsafe condition or practice, please notify a staff member immediately. If you wish to remain anonymous, please fill out a comment card.