



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

## GVYMCA: Y ACHIEVERS SUMMER LEARNING LOSS PROGRAM

Job Title: **Y Achievers Summer Enrichment Staff**

Start Date: June 25<sup>th</sup> – August 3<sup>rd</sup>

\*Plus an additional 10-16hrs for training and planning prior to program start date.

FLSA Status: Non-Exempt 36-40 hrs/week Monday – Friday

Reports to: Site Coordinator

Pay Scale: \$9.50 - \$11.50 per hour

Revised: March 9<sup>th</sup> 2018

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### POSITION SUMMARY:

Provides direct supervision of a group of children in first, second, and third grade. Provide a quality experience to children and parents focused on YMCA core values: honesty, respect, responsibility, and caring.

### ESSENTIAL FUNCTIONS:

1. Supervise a group of children with a creative, fun, positive attitude.
2. Implement program activities and curriculum that is culturally relevant, developmentally appropriate, addresses summer learning loss components in conjunction with Montana Core Standards, and are consistent with YMCA values.
3. Adheres to program standards including safety and cleanliness standards.
4. Attends staff meetings and trainings.
5. Follows YMCA policies and procedures, including those related to medical and disciplinary situations, child abuse prevention, and emergencies.
6. Maintains positive relations with parents and other staff. Models relationship-building skills in all interactions.

### YMCA COMPETENCIES (Leader):

Mission Advancement: Accepts and demonstrates the Y's values. Demonstrates a desire to serve others and fulfill community needs. Recruits volunteers and builds effective, supportive working relationships with them. Supports fund-raising.

Collaboration: Works effectively with people of different backgrounds, abilities, opinions, and perceptions. Builds rapport and relates well to others. Seeks first to understand the other person's point of view, and remains calm in challenging situations. Listens for understanding and meaning; speaks and writes effectively. Takes initiative to assist in developing others.

Operational Effectiveness: Makes sound judgments, and transfers learning from one situation to another. Embraces new approaches and discovers ideas to create a better member experience. Establishes goals, clarifies tasks, plans work and actively participates in meetings. Follows budgeting policies and procedures, and reports all financial irregularities immediately. Strives to meet or exceed goals and deliver a high-value experience for members.

Gallatin Valley YMCA  
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*Personal Growth:* Pursues self-development that enhances job performance. Demonstrates an openness to change, and seeks opportunities in the change process. Accurately assesses personal feelings, strengths and limitations and how they impact relationships. Has the functional and technical knowledge and skills required to perform well; uses best practices and demonstrates up-to-date knowledge and skills in technology.

QUALIFICATIONS:

1. High school graduate or equivalent; one year or more of college preferred.
2. Previous experience working with children preferably in a day camp setting.
3. Experience preferred in one or more of the following areas: outdoor living, archery, boating, camping, songs/music, skits, sports, aquatics, recreational games, etc...
4. At least 18 years of age.
5. CPR, First Aid, and AED certifications prior to start date.

PHYSICAL DEMANDS

Ability to plan, lead and participate in a range of activities in a variety of outdoor/indoor settings.

Please send resume and cover letter to:  
Sarah Lutiger, Youth Development Director

[salutiger@gallatinvalleymca.org](mailto:salutiger@gallatinvalleymca.org)